

SHEEO State Authorization Inventory

New Jersey

Please note: For purposes of this survey, the terms “authorize” and “authorization” are used generically to include approve, certify, license, regulate, recognize, empower, or similar actions relative to the operation, provision, or availability of postsecondary education in your state.

The following agency did not respond to the survey. This information was provided courtesy of the law firm Dow Lohnes PLLC and was current as of September 2011.

1. Agency and Contact Information

- a. Agency Name: Department of Labor and Workforce Development
 - o Description:

The Department requires licensure of private vocational schools offering programs in the state. "Private vocational school" means a business enterprise operated for profit or nonprofit which does business in NJ and recruits adult students from the general public, charges tuition and/or other fees, offers instruction to a group of four or more adult students at one time, and offers preparatory instruction for entry-level employment or for improvement in a specific occupational field.
 - o Contact Information:

Gary Altman
Director of the Division of One-Step
Coordination and Support
609-292-5005
gary.altman@dol.state.nj.us
 - o Please state who institutions should contact if they have questions about your agency’s authority, policies, or application process?

Same as above.
- b. Links:

For regulations and forms:
<http://lwd.dol.state.nj.us/labor/wfprep/edtrain/adulted/SAU.html>
- c. The following agency also has responsibility for authorization in the state and was requested to complete a survey.

New Jersey Commission on Higher Education
- d. If the division of responsibility among these agencies is not clear, please explain.

For Complaint Process Information:

New Jersey Department of Labor and Workforce Development

1 John Fitch Plaza

P.O. Box 110

Trenton, NJ 08625-0110

schoolapprovalunit@dol.state.nj.us

http://lwd.dol.state.nj.us/labor/forms_pdfs/edtrain/Conflict%20Resolution%20Questionnaire.pdf

Staff Guidance and Comment from Dow Lohnes:

See the Department's website above for updates in guidance.

Licensure Process Overview:

After reading Title 12 of the NJ Code, institutions must complete and provide all required application documents and fees to the agency. Complete list of requirements can be found here:

http://lwd.dol.state.nj.us/labor/forms_pdfs/coei/SAU/PVS_Initial%20Application%20Packet.pdf

Average Approval Period:

Unknown.

Legislative & Regulatory Developments:

None.