

WEST VIRGINIA

West Virginia Higher Education Policy Commission

- Governing board
- Data collected from 2-year public and 4-year public institutions in the system and state
- Financial aid entity

BACKGROUND INFORMATION

SUR NAME **Higher Education Policy System Enrollment Data System**

Year SUR Established **1980**

Last period of upgrade/modification **Since 2000**

Start up funds received **no**

Recurring funds received **no**

Reasons SUR was Established

- institutional resource allocation/funding formula
- awarding financial aid
- tracking student retention/graduation
- tracking students across institutions

Legal Authority to Collect Data

- state law creating coordinating or governing board

INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

Institutional Coverage

- 2-year public
- 4-year public

IPEDS Roles

Verification

- coordinator

Reporting

- other role (*view access only*)

Participation in IPEDS Surveys

- 12-month Enrollment (E12)
- Completions (C)
- Human Resources (Employees by Assigned Position (EAP), Fall Staff (S), and Salaries (SA))
- Fall Enrollment (EF)
- Graduation Rate (GRS)
- Finance (F)

Types of Data Collected

- demographic
- postsecondary enrollment
- course-level information
- financial aid
- completions
- academic program inventory
- faculty/staff
- labor/workforce/Unemployment Insurance

Authority to Change Data Elements/Definitions

- agency/entity staff

Internal Primary Key(s) to Build Longitudinal Records

- Social Security Number (*no plans to discontinue use as internal primary key*)

Metadata

business procedures

- data element dictionary

technical procedures

- data validation/data checking procedure

USES OF SUR DATA

Current Uses and Purposes

- decision-/policymaking
- generating reports and statistics (internal and external)
- consumer information for prospective students
- research
- cross-sector collaboration (K-12, labor, etc.)

Types of Reports

- completions
- course taking patterns
- dual credit/dual enrollment
- enrollment
- financial aid (*independent and proprietary/for-profit institutions included*)
- mobility/migration
- remediation
- retention
- transfer

Audiences Receiving Some or All Reports

governor's office, legislature, coordinating or governing board, K-12 (agency, districts, and/or schools), federal agencies, general public

LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS

State P-20 Data Warehouse no

Links to State Agencies/Entities

-labor/workforce

Access to labor/workforce agency elements yes

Links to Other States no

Links to External Organizations no

Primary IDs Used in Matching

-Social Security Number

Demographic Elements Used in Matching no

Legal Mechanisms Enabling Linking

-other mechanism (*data usage agreement/contract*)

Barriers to Linking

-attorney general opinion/statement (*lack of attorney general opinion/statement*)

-resources

-lack of common identifiers/crosswalks

-coordination with other state authorities/administrators

-incompatible systems

-data quality concerns

-FERPA concerns

MECHANISMS TO ENSURE DATA QUALITY

Responsibility for Entering Data

-office/division within agency/entity

Responsibility for Checking/Verifying Data

-office/division within agency/entity

Method of Informing IR Personnel of Data Submission Inconsistencies

-manual notification (e.g., email, phone call from agency/entity)

-automated notification (e.g., web-based, program-based method)

On-site Institutional Data Audits no

Professional Development for IR Professionals no

DATA ELEMENTS COLLECTED

Postsecondary Elements (36)

- demographic*
- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- K-12 identification number
- ✓ - Institutional identification number
- student identification number
- ✓ - citizenship
- ✓ - state residency status
- postsecondary academic history*
- ✓ - admissions scores
- placement scores
- ✓ - prior college(s) attended
- ✓ - transfer credits
- enrollment status*
- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- ✓ - 1st term of academic history
- ✓ - program/major
- financial aid*
- ✓ - dependency status
- family income
- ✓ - federal financial aid
- ✓ - state financial aid
- ✓ - institutional financial aid
- other financial aid
- ✓ - merit-based financial aid
- ✓ - need-based financial aid
- ✓ - FAFSA fields
- academic activity*
- ✓ - course title
- ✓ - course mode of instruction
- ✓ - course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned
- academic attainment*
- ✓ - degree awarded
- ✓ - degree date
- ✓ - cumulative SCH earned
- ✓ - cumulative GPA

K-12 Elements (13)

- demographic*
- student free and reduced-price lunch eligibility
- language spoken at home
- disability status
- high school background*
- ✓ - high school attended
- district/school code
- student resident county-district code
- academic activity*
- date student enrolled
- course type
- course title
- course grade
- academic attainment*
- ✓ - high school GPA
- ✓ - high school graduation date
- assessment scores

Labor/Workforce Elements (15)

- ✓ - employer ID number
- employer size (# of employees monthly)
- employer county
- ✓ - wages earned
- wage type code
- hours worked
- ✓ - employment quarter code
- ✓ - employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title